

Spring Brook Township Board of Supervisors  
Regular Meeting  
Tuesday, July 9<sup>th</sup>, 2024  
AGENDA

**Call To Order / Pledge of Allegiance**

**Public Participation - Comments on Agenda**

**Subdivisions / Land Developments**

Proposed Minor Subdivision for Lands of Matthew and Marie Brown  
    LCRPC Evaluation of Proposed Minor Subdivision for Lands of Brown  
    Engineer's Review Letter RE: Proposed Minor Subdivision for Lands of Brown  
Proposed Minor Subdivision for Lands of Scott  
    LCRPC Evaluation of Proposed Minor Subdivision for Lands of Scott  
    Engineer's Review Letter RE: Proposed Minor Subdivision for Lands of Scott

**Minutes**

June 4<sup>th</sup>, 2024 Work Session Minutes  
June 11<sup>th</sup>, 2024 Regular Meeting Minutes

**Treasurer's Reports**

July 9<sup>th</sup>, 2024 Check Report (Bill List)  
July 9<sup>th</sup>, 2024 (June 2024) Treasurer's Report

**Correspondence**

Notice from PA Dep't. Of Labor and Industry RE: Prevailing Wage Requirements for LSA Grant Funds  
Invitation from America 250PA RE: Region 5 Partners Meeting – July 18<sup>th</sup> – RSVPs?  
Notice from LCATO RE: Annual Convention – Motion to Place ½ Page Ad in Convention Booklet / RSVPs?  
Letter from LCCD RE: Dirt, Gravel & Low Volume Road Grant Program – Applications Due 8/31/24  
Notice from PA One Call RE: Updated 2024 Rate Structure  
Service Request #2024-6 Requesting Drop Road to Grade / Letter Sent to Keith Lambert  
Email from DEP RE: Paul Hrywnak Property

**Reports**

**Secretary**

**Planning Commission**

**Roadmaster – Justin Howe**

**Sewer Authority**

**Sewage Enforcement Officer (SEO)**

## **Spring Cleanup Coordinator – Mauri Kelly**

Final Report Pending

## **Zoning Officer – Armand Fiorani**

Correspondence

Notice of Violation Sent By Zoning Officer

Zoning Permits

Michael & Deborah Watts – Erect 30' X 30' Accessory Building – Fee \$50.00

Jared Dzigan – Upgrade Electrical to 200 Amp Service – Fee \$50.00

Elmida Skaluba – Rear Addition on Existing Home 16' X 28' – Fee \$50.00

Keith Lambert and Ashley Messoline – Erect 2 20' Additions on Existing House – Fee \$50.00

**Total Fees Collected \$200.00**

Building Permits

Elmida Skaluba – Rear Addition on Existing Home 16' X 28' – Fee \$478.50

Keith Lambert and Ashley Messoline – Erect 2 20' Additions on Existing House – Fee \$904.50

**Total Fees Collected \$1,383.00**

Certificates of Occupancy/Compliance

Michael Pucilowski – New Single Family Home, 2 Car Garage and Front Porch

Matthew Brown – New Single Family Home, Front & Rear Porches and 2 Car Garage

## **Enforcement Officer**

## **Engineer**

## **Zoning Hearing Board**

Review of Letter from Attorney Robert P. Shiels, III Expressing Interest in ZHB Solicitor Position

Motion to Appoint Attorney Robert P. Shiels, III as ZHB Solicitor

Motion to Appoint Judy Barron and Gladys Basila to the Zoning Hearing Board

## **Fire Company**

## **Solicitor**

Statement of Intent to Proceed for McCracken Assessment Appeal – Authorize Solicitor to Enter Appearance

Letter from Solicitor to Deer Park Lumber

## **Public Comment**

## **Old and New Business:**

Review of Proposal from Joyce Insurance Group for Renewal of Package Insurance Policies

Policies Renew on July 17<sup>th</sup> – Motion to Accept Proposal from Joyce Insurance Group and to Make Any Necessary Payments to Bind Coverage

Proposed Ordinance #2024-1 Intergovernmental Cooperative Agreement for Multi-Municipal Planning /

Motion to Adopt Ordinance and Sign Agreement

Motion to Appoint Vice Chairman Jason McLain and Chairman Jeff Jones as Representatives

Discussion / Review of New Website Design

## **Adjournment:**